

Donald McFarland

Location: San Francisco, CA 94134

Phone No: (415)240-6873 | Email: Donaldmcfarland64@gmail.com

PROFILE SUMMARY

Versatile and detail-oriented professional with experience in project coordination and team management across production and operations. Adept at problem-solving, cross-functional collaboration, and delivering on customer success initiatives. Highly flexible, with strong organizational and communication skills, seeking to leverage my expertise. Proficient in Microsoft Office, Google Suite, and project management tools. A proven record of managing complex processes, facilitating meetings, and maintaining up-to-date knowledge systems.

Eager to contribute to the success of a mission-driven company.

KEY SKILLS AND QUALIFICATIONS

- | | | |
|-----------------------|--------------------------|---------------------|
| • Microsoft Programs | • Communication | • Adobe Premier Pro |
| • Task prioritization | • Coordination | • Photoshop cs6 |
| • Data Input | • Pitching Content Ideas | • Final cut |
| • Project Management | • Team Management | • Fan assistance |
| • Conflict resolution | • Safety compliance | • Facilities clean |

WORK EXPERIENCE

Production/Post production intern

June 2024 – August 2024

- Processed invoices and managed contracts to support production needs
- Assisted in organizing large-scale projects, including client ads (TV, radio, and social media), ensuring alignment with client goals and timely delivery.
- Assisted in the assembly and organization of film sets.
- Provided support to talent, ensuring a smooth and efficient workflow.
- supported cross-functional collaboration by facilitating communication between creative, technical, and client-facing teams.

Security Personnel | Chase Center Building Security

Oct 2021 - Present

- Apply sound judgment and critical thinking in day-to-day security operations, ensuring a safe and compliant environment.
- Skillfully handled intense situations and adeptly de-escalated conflicts to maintain a secure environment.

Giants Security Supervisor

Oct 2019 - Present

- Manage and resolve intense situations with a calm and professional demeanor, ensuring the safety and security of the surroundings.
- Coordinated resource allocation, staffing, and task assignments for game days and high-profile events, ensuring seamless execution.
- Facilitated and led internal meetings, including event debriefs and planning sessions, ensuring that all team members were aligned and prepared.

EDUCATION BACKGROUND

San Francisco State University

Bachelor Of Arts Cinema, Minor in Marketing

2021 - 2024

AWARDS

SAN FRANCISCO GIANTS VIE AWARDS

Rookie of the year

2021

In recognition of performance which exemplifies security

2022

REFERENCES

Available upon request